



# SAINT VIATOR HIGH SCHOOL

## Transfer Application for Admission



### Steps for applying as a transfer into Saint Viator High School:

1. The applicant should be in good disciplinary standing at their current high school and must have the Dean of Students from their current school submit a full release of disciplinary and attendance records to the Principal of Saint Viator High School. (See Discipline Record Release Form.)
2. The applicant must complete and submit both sides of this application.
3. The parent/guardian must request the student's *unofficial* high school transcript and any standardized testing results from the previous school be sent to the Principal. (See Educational Record Release Form.) For transfers from out of state, please also include a curriculum guide from your current school.
4. After acceptance, the parent/guardian must request the student's *official* high school transcript (with school seal) and all health/medical records to be sent to the Registrar after the final grades have been recorded.

Date \_\_\_\_\_  Male  Female Date of Birth \_\_\_\_\_

Applying for Admission: 1<sup>st</sup> Semester \_\_\_\_\_ 2<sup>nd</sup> Semester \_\_\_\_\_ Year \_\_\_\_\_

Applicant's Legal Name: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_  
Street # City State Zip

Parent's/Guardian's Name: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Home # Father's Work/Cell # Mother's Work/Cell #

Parent E-mail Address: \_\_\_\_\_

Current School: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Grade School or Junior High you attended: \_\_\_\_\_

**Please fill out both sides of this form and return to the Principal of  
Saint Viator High School**

Close relatives who are current students or graduates of Saint Viator High School or Sacred Heart of Mary High School:

Name: \_\_\_\_\_  Alum  Current Student Relationship: \_\_\_\_\_

Name: \_\_\_\_\_  Alum  Current Student Relationship: \_\_\_\_\_

Yes  No Does the applicant have an IEP or 504 Plan? **If yes**, you must submit a copy of the information with this application. This will help Saint Viator to better understand the applicant's learning style and needs.

Student's Current GPA: \_\_\_\_\_

Student's current Disciplinary Status:

Good Standing \_\_\_\_\_ Probation \_\_\_\_\_ Suspended \_\_\_\_\_

Yes  No If the student is currently on probation or suspension from school, the parent must submit an explanation in writing along with this application.

Yes  No Has the applicant ever been charged with a crime? **If yes**, you must submit an explanation in writing along with this application.

Yes  No Is the student changing legal residence due to a move?

**On a separate sheet of paper, please answer the following question.**

Why do you want to become a part of the Saint Viator High School community? What do you feel you could contribute to our school?

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

Please note that any misrepresentation of information on this application can lead to immediate dismissal from consideration/attendance at Saint Viator High School.

**Please fill out both sides of this form and return to:**

**Principal  
Saint Viator High School  
1213 East Oakton Street  
Arlington Heights, IL 60004  
Fax 847-392-4101**